

KETTLEBURGH VILLAGE HALL COMMITTEE

Minutes of the Meeting held on Wednesday 18 March 2026 at 7.25pm following the AGM

Present: Andy Barton, John Brooke, Sue Brooks, Jackie Clark(minutes), Peter Dring, Shelley Eaton, Patrick Garland, Joan Mealing, John Mealing(chair), Malcolm Todd.

1. APOLOGIES: Nora Duckett

2. MINUTES OF LAST MEETING:

The minutes of the meeting held on 14 January were agreed and signed as a true record.

3. MATTERS ARISING: There were none.

4. TREASURER'S REPORT:

The first quarter includes the usual hall bookings and also some private parties. Further income in May will be from the use of the hall by East Suffolk Council for local elections.

5. MAINTENANCE:

a) Barge Boards- Patrick reported the following quotes he had received for supplying and fitting uPVC barge boards front and rear plus cappings and finials.

- ▶ Homestyle - £3,340 inc VAT
- ▶ SEH/BAC - £3,165 inc VAT
- ▶ XL Windows - £1,766 inc VAT

A further quote for comparison was obtained for repainting the existing barge boards:

- ▶ Wayne Read - £1,270

It was noted that the bracket supporting the broadband cable would need to be held separately during installation of uPVC. Upon enquiry, Fram Broadband have offered to assist FOC, whilst Openreach would charge £140-£160.

It was agreed that we should proceed with the XL Windows quote for uPVC and accept the kind offer from Fram Broadband, rather than repainting. Sue queried the urgency of this work, noting that grantfunding may be available (which must be obtained before work commences).

Patrick will ascertain from XL Windows the period of validity of their quote. Sue will contact our local Councillor Vince Langdon-Morris regarding grant funding. **Action Patrick, Sue.**

The results from these enquiries to be emailed to committee members; a decision on how to proceed will then also be made by email. **Action all committee members.**

b) Gents toilet – the base fixings to the toilet in the cubicle are loose, leaking and rusty. Andy offered to turn off the water to prevent further leakage and will attempt a repair. **Action Andy.**

c) Christmas Tree Lights- Patrick and Jackie will report to the next meeting, with a variety of options. **Action Patrick, Jackie.**

d) Front Door to Hall: it was noted that the front door to the hall is sticking. Patrick will contact Homestyle. **Action Patrick.**

6. EVENTS/FUNDRAISING:

Bingo night: a final date of 15 May has now been fixed for this event. John M. has been in contact with Nora to confirm arrangements: Nora will produce a flier/poster; Sue offered to deliver fliers along Church Road; Nora will deliver to the rest of the village. Posters will also be displayed locally. There was a request for raffle prizes – John M. will ask at The Chequers. He will also man the door and sell raffle tickets. Help will be needed in the kitchen. Roger Clarke will bring along his potato oven.

Action Nora, Sue, John M.

Steve Western Antarctic Survey Evening: a date in October will be fixed. Malcolm will arrange with Steve. Patrick offered to ask around for raffle prizes. **Action Malcolm, Patrick.**

Other suggestions for talks: Peter mentioned a talk he had attended given by Chris Pratt from Parham Airfield Museum about 'Britain's Secret Army'; a further suggestion was a Bird Talk by Paul Hetherington of the RSPB. Shelley will forward his contact details to John M. **Action Shelley**

7. INSPECTIONS & TEST REPORTS:

John M. reported that all tests are up to date. Annual Flameskill testing is due in April. Sue queried whether a quote would be forthcoming, as invoices tended to increase each year with no prior advice. John M. will investigate. **Action John M.**

8. AOB:

John M. referred to a letter of thanks from Graham and Mary Mooney, following a presentation to them at a recent coffee morning. Graham and Mary have now moved away from Kettleburgh after many years in our village. Their contributions to and involvement in village life will be greatly missed.

9. DATE OF NEXT MEETING: Wednesday 17 June 2026 at 7.30pm

The meeting closed at 8.05pm