

KETTLEBURGH VILLAGE HALL COMMITTEE

Minutes of the Meeting held on Wednesday 19 March 2025 at 7.25pm, following the AGM

Present: Andy Barton, John Brooke, Sue Brooks (treasurer), Jackie Clark (minutes), Peter Dring, Nora Duckett, Patrick Garland, Joan Mealing, John Mealing (chair), Malcolm Todd.

1. **APOLOGIES:** There were none

2. **MINUTES OF LAST MEETING:**

The minutes of the meetings held on 30 October 2024 and 15 January 2025 were agreed and signed as a true record.

3. **MATTERS ARISING:** there were none.

4. **TREASURER'S REPORT:**

Restricted Funds: National Lottery balance from 2024 of £4,389.78. In quarter one we spent £4,298.46 on redecoration and £102.24 on lighting repairs. Total spend of £4,400.70 (overspend of £10.92. from an initial budget of £16,000). **Restricted Fund: East Suffolk 'Enabling Communities Fund' balance from 2024 of £108.04.** In quarter one we spent £80 on frames (leaving an underspend of £28.00 from an initial budget of £500) **Unrestricted Funds: Income** - £1298.71 from Curry Night Fundraiser, Hall Hire, Soup & Coffee Mornings. **Expenses** - £1,115.81 for Curry Night Expenses, Electricity, Water & Sewage charges.

Bank Account Status as of March 17th 2025: the balance of funds is now unrestricted and once all payments and invoices have been settled, the Barclays Current Bank Account will stand at £13,355.57.

Petty Cash: We have a small petty cash fund of **£17.58**

Sue noted that at present we have three members authorised to sign cheques – John Brooke, Patrick Garland and herself. She suggested that we should include a further committee member. Andy Barton offered to fulfil this role. **Action Sue, Andy**

5. **KVH REFURBISHMENT PROJECT UPDATE – DECORATING:**

Redecoration of the hall is now complete. The kitchen, the toilets and the hall have all been repainted, with some paint remaining. Framed posters and the fabric banner from the Centenary celebration are on display on the wall between the main hall doors. It was suggested that the small table could be repainted, using some of the grey paint.

6. **WiFi IN THE VILLAGE HALL – UPDATE:**

Patrick reported on his investigations with Bayfields who initially gave an estimated cost of around £400 + VAT during a phone discussion but this was subsequently revised following a site visit. The following written estimate was received:

Further to our recent meeting, please find below my recommendations for a 4G LTE WiFi internet system for the Village Hall, together with estimated cost to supply and set up:

Supply and install Mikrotik SXT LTE class 6 outdoor 4G LTE access point, mounted on suitable mast and galvanised bracket on exterior gable end of building. Wire cat 5e ethernet cable in from this into corner of main hall.

In hall, supply and install Mikrotik hAP AX2 WiFi 6 enabled WiFi router. Fit small shelf suitable to sit this

on. Connect cable from outdoor unit. Configure all equipment as required and test on completion.

Estimated cost for equipment and installation £590.00 + VAT

Customer to source and supply suitable multi-network data SIM – no allowance made for this in above costing.

There was general agreement that we should pursue the provision of connectivity for the Village Hall, but that it would be wise to make further investigations to enable broadband, rather than the WiFi connection as above which would limit the possible usage. Patrick had attempted to gain information from BT, but was thwarted, as BT and Open Reach will not send an engineer to assess the proposed work until a firm order has been placed. It was noted that there may be grant-funding for this project, in particular from the Sizewell Community Fund.

Patrick will continue with his research and welcomes any further input from committee members, particularly with respect to other local Village Halls. It was noted that Clopton Village Hall are also looking to enable connectivity. It was agreed that we will keep in touch by email between meetings.

Action Patrick, All Committee Members

7. EVENTS/FUNDRAISING:

Past events:

Curry Night – a successful evening on 1 March attracted folk from our village and beyond. Although there were less attendees than last year, expenses were less, so as well as providing an extremely enjoyable evening, Joan and her helpers raised £165 for each of our 3 village charities.

Future Events:

- Bingo night, to be organised by Malcolm and Nora. They will decide on a suitable date and make preparations. **Action Malcolm, Nora**
- A talk – Steve Western who has worked for the British Antarctic Survey, was suggested as a possibility. Andy and Malcolm will pursue this idea. **Action Malcolm, Andy.**
- Although plans for a Village Fete were discussed at our last meeting, it is feared that this event will not take place, due to a lack of leadership.

8. INSPECTIONS & TEST REPORTS:

John M reported that all tests were up to date for March, apart from the annual testing by Flameskill, which is due in March. Five year testing for hall electrical installations is also due in 2025.

9. AOB: It was agreed that Sue will invoice the Parish Council for £50 for defibrillator electricity costs.

Action Sue

10. DATE OF NEXT MEETING: Wednesday 11th June 2025 at 7.30pm

The meeting closed at 9.10pm