

## KETTLEBURGH VILLAGE HALL COMMITTEE

### Minutes of the Meeting held on Wednesday 13 March 2024 following the AGM in the Village Hall

Present: Andy Barton, John Brooke, Sue Brooks, Jackie Clark (minutes), Patrick Garland, Joan Mealing, John Mealing (chair), Diane Smith, Malcolm Todd.

#### 1. APOLOGIES:

Peter Dring, Nora Duckett, Shelley Eaton.

#### 2. MINUTES OF LAST MEETING:

The minutes of the meeting held on 31 January 2024 were agreed and signed as a true record.

#### 3. MATTERS ARISING:

There were none.

#### 4. TREASURER'S REPORT AND LOTTERY GRANT UPDATE:

Sue reported that total funds to date are £12,267. This includes income from the recent Curry Night, Coffee Morning and Soup Lunch. Expenditure for this quarter will include the cost for the installation of a row of dimmable lights. It was noted that the loss of income from hire of the Hall by Scouts will be around £1500 p.a., but this will be slightly offset by reduced costs for power and cleaning.

**Lottery Grant update:** a grant of £20,000 has been applied for under the Awards for All category.

A response is expected in April, but Sue will make contact for an update after Easter.

#### 5. EVENTS/FUNDRAISING:

**a) Farming Alongside Wildlife** – presentation by Patrick Barker, 19 April at 7.30pm. It was agreed that entry will be £5 (John M. will man the door); there will be a raffle (with prizes relating to wildlife) and tea, coffee and biscuits will be provided (Joan). At the speaker's request, there will be no interval. He will bring along his own equipment for showing slides and will be happy to chat with those attending afterwards. His expenses are likely to be around £50 to £60. He will provide Diane with his own recent fliers which can be adapted for our use. Advertising in the following places was agreed: Framlingham and Wickham Market Co-ops (Diane), The Chequers pub and Ernest Doe's (Patrick), Brandeston Village Hall Pub Night (Malcolm), local social media (Andy), Parish Email Distribution List (PEDL). It was noted that this event would be of interest to people from a wide area and should be advertised with this in mind.

**b) D Day Celebrations** – Joan and Jackie met recently with Ed (KPC chair) to suggest a framework for the village events on 6 June and the following weekend: on Thursday 6 June there will be a gathering at the war memorial in the churchyard, with the opportunity to reflect on those named on the memorial and an exhibition space set up at the back of the church allowing villagers to add their personal/family memories of D Day. Patrick noted that Wickham Market archive has details of those named on the war memorial. Church bell ringing for peace will take place at or around 6.30pm. The village marquee will be set up on the Village Green and this will be the setting for a simple BBQ and Beacon lighting at 9.15pm. Arrangements for a permanent beacon have not yet been finalised. On Sunday 9 June, there are plans for a village picnic on the Green.

**c) 100 Year Anniversary of the Village Hall** – Sue has contacted our local Councillor Vince Langdon-Morris and will ask for a grant of £750 from the Enabling Communities Fund to help fund this event.

Patrick's research at Wickham Market has revealed that the hall was built by Mr Runnacles at a cost of £184 16s 6d. It was built as a Parish Room. Jackie will contact Peter Driver to ask if he is able to provide any further information. **Action Jackie.** John M and Patrick will raise the event at the next Parish Council Meeting, asking for a message to be sent on the PEDL inviting contributions of memories, photos etc from villagers. **Action John M, Patrick.**

**d) Other Events** – the afternoon tea planned for 10 March was cancelled due to lack of support. It was suggested that another Bingo Night could be arranged for October or November.

#### **6. INSPECTIONS & TEST REPORTS:**

The annual inspections have started with Flameskill testing the fire extinguishers. The Fire Alarm will be tested in due course. All other tests are up to date. Andy will do PAT testing in June **Action Andy.**

Andy was thanked for the installation of dimmers on the centre row of lighting.

**Drainage** – It is possible that the rainwater drain for the flat roof goes to a soak away and this might now be blocked. The other rainwater drains go to the adjacent ditch. Patrick noted that Simon Warriner suggested it might be possible to add a drainage spur to the underground pipe he will be installing from his top field to the ditch and that Patrick had asked Simon to bring that proposal to the committee. Andy suggested that we should get an independent survey to ascertain the current drainage situation before any decisions are made about improvements. He will make enquiries to check on the likely cost.

**Action Andy.**

#### **7. AOB:**

Village Hall keys nos. 9 and 1 have been returned. John M. will amend the list of keyholders.

**Action John M**

#### **8. DATE OF NEXT MEETING:**

Wednesday 19<sup>th</sup> June 2024

The meeting closed at 8.35pm.