

# **KETTLEBURGH PARISH COUNCIL**

Councillors are duly summoned to a **Meeting of Kettleburgh Parish Council** to be held on **Wednesday 21 January 2026** at 19:30 in Kettleburgh Village Hall.  
Members of the public are welcome to attend.

*Cllr Edward Jardine*  
**Chair of Kettleburgh Parish Council**

## **AGENDA**

### **26/1 Attendance and apologies for absence**

### **26/2 Declaration of interests**

Council members to declare possible interests they may have in any items on the agenda, either pecuniary or non-pecuniary and to consider requests of dispensation.

### **26/3 Appointment of interim Clerk and RFO**

To consider the appointment of an interim Clerk and RFO to join the meeting as of this agenda item.

### **26/4 Reports from County Councillor and District Councillor**

To receive reports from County Councillor Elaine Bryce and District Councillors Owen Grey and Vince Langdon-Morris.

### **26/5 Public forum**

Members of the public are invited to give their views on items on the agenda, raise other relevant issues for Council to note, or to pose questions to the County Councillor and District Councillor. (A maximum of 15 minutes is allowed in total for this item). Members of the public may not participate in the meeting outside of the public forum.

### **26/6 Minutes of previous meeting**

To approve the minutes of the meeting held on 18 December 2025.

### **26/7 Matters arising from the minutes**

### **26/8 Parish matters**

- (a) **Neighbourhood Plan** – To receive an update.
- (b) **Flood Action Group** – To receive an update.
- (c) **Churchyard and community payback scheme** – To receive an update.
- (d) **Communications** – To receive an update on a proposed social media strategy.

### **26/9 Planning**

To discuss planning matters and to consider consultee responses.

### **26/10 Council finances**

- (a) **Budget 2026/27** – To discuss and consider the draft budget for 2026/27.
- (b) **Precept 2026/27** – To discuss and set the precept for 2026/27.
- (c) **Financial position and bank balances** – To note the parish council's financial position, income and expenditure, and bank balances correct as at 21 January.
- (d) **Invoices and payments** – To consider any items presented for payment.
- (e) **Banking arrangements** – To discuss and consider banking arrangements.

### **26/11 Correspondence to the council**

To note and consider any key correspondence to the parish council.

### **26/12 Items for the next agenda**

To consider proposals for any items to be added to the next agenda.

### **26/13 Date of next meeting**

To note that the parish council next meets on Wednesday 18 March 2026.