



Kettleburgh Parish Council

Business Plan Jan 2025 – Jan 2028

Aims

Kettleburgh Parish Council (KPC) aims to: represent the views of the local community; provide services and amenities to meet local needs; and improve quality of life and community well-being.

About the council

KPC is a civil local authority. It is called a local council to distinguish it from the principal councils - District, County, Unitary and London Boroughs. It is the most locally elected body within the English system of local government. Most such councils were formed by the Local Government Act in 1894 when after hundreds of years, civil matters were separated from church matters, creating the 'civil parish'.

Local elections occur every four years when residents can elect 8 parish councillors. Councillors can be co-opted to fill vacancies occurring between elections.

Residents can understand in detail about: how KPC operates, such as its meetings; its policies and procedures such as Standing Orders and Financial Regulations; its Code of Conduct; and its financing, by reading the 'Parish Council' pages on the community website. Residents unable to use the Internet can contact the Parish Clerk for help.

Objectives

1. To maintain local facilities and infrastructure.
2. To improve and, where necessary or there is an opportunity, expand local facilities and infrastructure.
3. To carry out developmental activities ensuring the Clerk and councillors are knowledgeable and informed, thus enabling them to maintain standards and services and be effective in driving advancement and improvement goals.
4. To: provide a channel of communication for the views and expressions of the local community; be responsive to its needs and aspirations; and make good use of communication channels with county and district representatives, MPs, Suffolk Constabulary and other local and national stakeholders.
5. To provide resources and operate plans and controls that ensure the ongoing financial viability of KPC and enable provision of services that are fit for purpose, efficient, cost effective and sustainable, including managing the Financial Budget on a regular basis, ensuring equality of opportunity, and being a good employer.

How the council measures success

KPC will use an Action Plan to evaluate progress against each objective at each of its full council ordinary meetings to show what has worked well and what lessons may be learned where some things inevitably do not go so well. Details are recorded in Minutes published on the community website.