



## Minutes of the Extraordinary Meeting of Kettleburgh Parish Council held in the Village Hall on Tuesday 21<sup>st</sup> January 2025 at 19.00

The following business was transacted <sup>1</sup>:

### 1. Welcome by the Chairman and apologies for absence K2025013

The meeting started at 19.00. Councillor E Jardine (EJ) Chairman welcomed everyone present and reminded them that the meeting was not being recorded by the Parish Council, but members of the public should be aware that others may be doing so.

Present: Councillor E Jardine (EJ) Chairman, Councillor P Garland (PG), Councillor R Booth (RB), Councillor A Barton (AB), and Councillor L Clark (LC)

Mrs Sonia Frost, Clerk and RFO. Two members of the public.

Councillor J Mealing (JM) was unable to attend.

### 2. Declarations of Interest and requests for dispensations K2025014

None.

### 3. Public participation session<sup>2</sup> K2025015

Members of the public are invited to give their views on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman

One member of the public gave detailed concerns regarding the planning application at Item 4. and offered materials in support of his concerns.

### 4. Planning Consultations - to consider a new application and agree a response K2025016

**Reference:** DC/25/0041/P3Q

**Proposal:** Prior Notification - Conversion of Agricultural building to residential dwelling

**Site address:** Land and Barn Adjacent To, Easton Road, Kettleburgh, Suffolk

**Consultation letter expiry date:** 5<sup>th</sup> February 2025

**Link:** [DC/25/0041/P3Q-Public Access](#)

A lengthy discussion took place with concerns expressed about important harms. The key points were:

- No existing suitable vehicular access. The wooden gate indicated had been used for little and possibly no vehicular access to the building.

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<sup>1</sup> Numbering differs from the agenda where an old format was used in error

<sup>2</sup> The session will last no longer than 15 minutes. Members of the public may speak for up to 3 mins and at the discretion of the Chairman raise issues for future consideration. They may not take part in the meeting itself.



- Significant concerns for traffic and pedestrian safety on the Highway, on the summit of a hill where the topography of the landscape had not been understood.
- Visual amenity would be greatly harmed (and already had been by pre-emptive historic hedge removal) in a currently visually very attractive area.
- Council was not fully familiar with the processes for prior notification and agricultural conversion, but the application envisaged building outside the Village Boundary, in Countryside. The exact curtilage details had not yet been made clear. Allowing a new access and track would potentially allow re-opening of previous rejected applications.

Council resolved unanimously to object to the development in all the circumstances but particularly because of the harms. The Clerk agreed to look into the relevant processes and respond to East Suffolk Planning Department accordingly.

**Clerk**

- 5. Elizabeth II Marquee:** to further consider storage and the possible need to pay a fee **K2025017**

The Elizabeth Marquee had been stored locally by a resident, providing locked and secure dry storage conditions for this asset. It had been provided free to date, and the Council had expressed its appreciation for this facility. That arrangement was ending, and while it was hoped that the location may still be available, Council was asked to consider if it could suggest an annual payment to be offered if necessary. After some consideration, an amount of £75 was suggested, and the Clerk was asked to liaise with the current resident.

**Clerk**

- 6. Items for future agendas** **K2025018**

None were suggested.

- 7. Next meeting/s and close of meeting** **K2025019**

The next Ordinary Meetings of Kettleburgh Parish Council were to be held on Wednesdays 19<sup>th</sup> February and 12<sup>th</sup> March 2025 at 19.00. The Clerk asked Councillors to agree the meeting schedule for the remaining year.

Councillor EJ, Chairman, closed the meeting at 20.21.

Chairman's signature to indicate Council approval:

Date: