



Minutes of the Extraordinary Meeting of Kettleburgh Parish Council held in the Village Hall on Monday 2nd September 2024 at 19.00

The following business was transacted:

1. Welcome by the Chairman and apologies for absence K2024086

The meeting started at 19.00. Councillor E Jardine (EJ) Chairman welcomed everyone present and reminded them that the meeting was not being recorded by the Parish Council, but members of the public should be aware that others may be doing so.

Present: Councillor E Jardine (EJ) Chairman, Councillor P Garland (PG), Councillor R Booth (RB), Councillor A Barton (AB), Councillor J Mealing (JM) and Councillor L Clark (LC)

Mrs Sonia Frost, Clerk and RFO. Five members of the public.

2. Declarations of interest and requests for dispensations K2024087

None.

3. Public forum K2024088

Five members of the public were present, two were the applicants for the proposal DC/24/2701/FUL. They were able to clarify a query, which Council found helpful. A neighbour for the proposal was also present and spoke in support of the application.

4. Planning

4.1 Consultation – to consider an application and agree a response

Planning Reference: DC/24/2701/FUL

Proposal: A replacement 5-bedroom home (Self Build)

Site address: Manly, Easton Road, Kettleburgh, Woodbridge, Suffolk IP13

Consultation letter expiry date: 5th September 2024

[Link to Application: DC/24/2701/FUL](#)

Council considered the application and unanimously agreed to support it.

Council valued the clarity of the Architectural plans; sympathetic Building Design, carefully considered sight lines, and energy efficiency of the property. Council had noted the comprehensive tree survey, indicating that the natural environment of the property would be valued and appropriately managed, but expected all significant trees to be retained. The build was, importantly, supported by the neighbour, who had been properly consulted.

The Clerk was asked to respond to the East Suffolk Planning Team accordingly.

Clerk



4.2 Reconsultation – to consider a revised application and agree a response

Planning Reference: DC/23/2948/FUL

Proposal: Replacement of a derelict piggery building with a two-bedroom mobile holiday cabin with associated parking and landscaping

Address: The Dutch Barn, Borretts Farm Lane, Kettleburgh, IP13 7LD

[Link to Application: DC/23/2948/FUL](#)

Council considered the reconsultation DC/23/2948/FUL and resolved that it maintained its previous decision, submitted on 28th August 2024, to support the application. Its position being unchanged, no further submission was required.

4.3 Discharge of condition – to consider a discharge notice and agree any response

Planning Reference: DC/24/2985/DRC further to DC/24/0677/FUL

Proposal: New access road, etc.

Address: Barn at Rookery Farm, Framlingham Road, Kettleburgh

[Link to Application: DC/24/2985/DRC further to DC/24/0677/FUL](#)

The Clerk had been in communication with the Planning Officer, who had been able to clarify that the Parish Council was not required to comment on this discharge notice but could if it so wished. Council noted the information and determined that it did not wish to make a response.

5. Items for future agendas

K2024089

Requests were made to consider at the next meeting:

Clerk

- Kettleburgh Pound. Trees, which may require work, and safety notice
- Two current councillor vacancies, and recruitment to the Parish Council
- Gov.uk and options for Kettleburgh email and website, in line with government guidance.

6. Next meeting/s and close of meeting

K2024090

Ordinary Meeting dates were revised in view of councillor availability in the next two months. Wednesday 18th September, (date TBC in October), 6th November and 11th December 2024. The Clerk was asked to advertise the revised meeting dates.

Clerk

Councillor EJ, Chairman closed the meeting at 19.40.

Chairman's signature to indicate Council approval: