



Kettleburgh Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

16 April 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
3	Payroll Service	16/04/2025		01 - Barclays	SALC Payroll	SALC staff payroll services	Suffolk Assn. of Local	S	45.00	9.00	54.00
4	Audit Service	16/04/2025		01 - Barclays	Audit 2023-24	Audit Service	Heelis and Lodge	E	130.00		130.00
6	ICT Services	16/04/2025		Barclaycard	MS365 4/2025	ICT services	Microsoft Limited	S	44.10	8.82	52.92
9	Council Subscriptions	16/04/2025		01 - Barclays	SALC Mem	Council Subscription SALC	Suffolk Assn. of Local	E	155.63		155.63
2	Bus Shelter Cleaning	16/04/2025		01 - Barclays	Bus Clean	Bus Shelter clean	C Clow	E	20.00		20.00
1	Defibrillator Electricity	16/04/2025		01 - Barclays	Defib Elec	Village Hall charge for	Kettleburgh Village Hall	E	50.00		50.00
7	Defibrillator Support	16/04/2025		01 - Barclays	CHT Annual	Community Heartbeat	Community Heartbeat	S	135.00	27.00	162.00
8	VE-80 Day	16/04/2025		01 - Barclays	VE-Day Decs	VE-Day 80 celebration	Kettleburgh Parish	Z	22.57		22.57
5	Marquee Storage	16/04/2025		01 - Barclays	Marquee	Rent for Marquee storage	Brian Olley	E	75.00		75.00
Total									677.30	44.82	722.12

Prepared by: Sonia Frost Clerk and RFO

Date: 16th April 2025

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role