



DRAFT Minutes of the Kettleburgh Annual Parish Meeting

held on Thursday 29th May 2024

The meeting was preceded by the Annual Church Meeting, with a refreshment break between kindly sponsored by the Parochial Church Council.

The Chairman of the Kettleburgh Parish Council, Cllr Ed Jardine took the Chair for the Meeting.

In attendance: S Frost (Clerk) (Minutes), and about 20 members of the public.

1. Opening and welcome by the Chairman of the Annual Parish Meeting, Cllr Ed Jardine

The meeting was declared open at 19.15 and all were thanked for attending.

2. Apologies for absence had been received from: Persephone and Rob Booth, Diane Smith, Terry Jeffs, Suffolk County Councillor Elaine Bryce, Deborah Thomas, Susan and Denis Brooks, and Claire Norman.

3. Minutes of the Annual Parish Meeting held on 25th May 2023 were approved as a true and accurate record and signed by the Chairman.

4. Parish, District and County Councillor's Reports

Suffolk District Councillor Vince Langdon-Morris (Green Party) gave his report:

Following the devastating flooding experienced in this part of Suffolk after Storm Babet, a second Flood Assessment report had been published and could be seen on the Framlingham Town Council website [Storm Babet 2023 Framlingham](#). Concerns had been fed into initiatives to protect the town and surrounding residents. A fund of £500,000 had been made available, to address emergency support such as rest centres, skips for contaminated waste, and temporary accommodation. The Framlingham Sorting Office was not expected to return to the site of the Post Office, but the Post Office was open in a temporary location in the town. Barclays Bank had been opening a 'hub' in The Crown Hotel for a limited few hours a day and this had been perceived as a useful service for residents.

A new initiative had been commenced, the Be-Well Bus, which was intended to be a one-stop shop for health and wellbeing support in Ipswich and East Suffolk. Anyone was welcome to visit the bus, and no appointment was needed – simply turn up at the advertised time. A knowledgeable team made up of various health, care and community organisations was on hand to advise. There was also provision for a private consultation room if required. Depending on your needs, the team were able to offer help and advice then, or 'signpost' to appropriate organisations.

A Planning Consultation by Bellway for possible development on the Woodbridge Road, South of Framlingham, had caused significant concern, given the severe flooding impact Storm Babet had had there. The Town Council was therefore carefully considering the implications of development.



Suffolk District Councillor Owen Grey (Liberal Democrat) gave his Report:

Councillor Grey had been involved supporting residents in Framlingham and the surrounding Villages following Storm Babet. He had collated his findings [in a report](#) for the attention of: the Secretary of State for The Environment, Food and Rural Affairs; Local MPs; Suffolk County Council; The Water management Board; Anglia Water; and East Suffolk Council, co-signed by his fellow District Councillor, Vince Langdon-Morris. The Link to his full Spring Report and the Report following Storm Babet can be found using the LINK below.

Work continued raising awareness of the dangerous pothole problem and post flood damage to the highways. Owen had put pressure on Highways to expedite the repair process. He was continuing his work on Audit and Governance (Committee work). He had brought pressure on Planning and Development issues, especially raising concerns where proposals had compounded water run-off problems, serving as concrete slides, and planning approvals that had been made in flood plain areas. Where building was necessary, he had preferred social and affordable housing for local people and families.

Both ESC Councillors pledged grant funding of £200 each in respect of the Coronation event, and £300 each in respect of the new Defibrillator. Chairman E Jardine thanked them both for their grant funding and support over the past year.

5. The following Reports from village organisations were presented and can be found [on the village website Parish Meetings page](#):

- Kettleburgh Parish Council's Report, and a Report on the potential for a Neighbourhood Plan, provided by Cllr E Jardine
- The Parochial Church Council
- Kettleburgh Village Hall
- Village Website
- Kettleburgh Town Estate Charity
- Kettleburgh Chequers Cribbage Team
- East Suffolk Gun Club
- Kettleburgh Bell Ringers
- Village Produce Association
- Quiz Night
- Coffee Mornings
- Kettleburgh Green Trust
- Defibrillator
- HM King Charles III Coronation and D-Day 80



6. Any Other Business – comments on any other Village Issues

The Reverend Ann Kember, local Priest in Charge, spoke recalling the warm welcome she had received since she had joined Kettleburgh and the seven churches of the Benefice in the last year. She spoke of the importance and significance of the Church for so many residents but was concerned that there was a need for new people to come forward to help those currently dedicated to the maintenance of the Church and its Churchyard. Volunteers were needed to help with many tasks: flowers, cleaning, keeping the churchyard well and would be made very welcome

Key issues taken forward from the meeting were:

- **Neighbourhood Planning.** The Chairman reported that the Parish Council was concerned that there was a risk of significant development in Kettleburgh, and potentially a Neighbourhood Plan could be undertaken. However, the work involved and implications of developing one needed careful consideration. Attendees expressed concerns that Neighbourhood Plans had not necessarily prevented unwanted development and questioned how beneficial and effective one would be. The Chairman explained a public meeting was planned to explore the possibility and appetite for one in Kettleburgh more deeply, when such concerns could be examined.
- **Footpaths.** Concern was expressed that some footpaths/Public Rights of Way in the parish had been cultivated and not correctly reinstated. The Clerk reminded everyone that the workings of all types of path, Access Land and Commons were explained [on the Kettleburgh website Rights of Way page](#) from where the SCC official reporting tool could also be accessed. That was the correct tool for reporting issues of concern.
- **Churchyard Maintenance.** Following a clarification of the legislation, requests had been made for the Parish Council to fund the grass cutting in the Churchyard. Council had considered this at a previous meeting and agreed it could not be undertaken in this financial year but would be reviewed for the next financial year later in the year when Council considered its budget for 2025-26.

The Secretary of the East Suffolk Gun Club had presented an informative report on the history and current activities of the Club at a meeting. The Clerk had also reported on the Parish Council Defibrillator replacement project. Shortly after the meeting, the ESGC had donated £444.00 towards the Defibrillator replacement fund. The donation had been gratefully received by the Clerk on behalf of the Parish Council, and arrangements were to be made to mark the sponsors contributing to the new device once the new defibrillator had been procured and installed.

7. The Chairman thanked everyone for attending, and The Parochial Church Council for providing the refreshments. He encouraged everyone to give thought to a Neighbourhood Plan for Kettleburgh and closed the meeting at 20.55.