



**Agenda for the Ordinary Meeting of Kettleburgh Parish Council
to be held at Kettleburgh Village Hall on Wednesday 6th November 2024 at 19.00**

Members of the Kettleburgh Parish Council are *summoned to attend* for the purpose of transacting the following business. The public and press are invited to attend.

1. **Welcome by the Chairman and apologies for absence**
2. **Declarations of interest and requests for dispensations**
3. **Public Forum**
 - 3.1. To receive Police, District and County Councillors' Reports, for information
 - 3.2. To receive questions and views from members of the public present¹
4. **Minutes** – to consider and if appropriate approve the minutes of the Ordinary Meeting on 18th September as a true and correct record, and the Chairman to sign the minutes
5. **Clerk's report** – including updates on projects, actions taken since the last meeting for information, and correspondence received since the last meeting requiring a response
6. **Planning** – to receive updates and agree any action or response needed
 - 6.1. **Planning Ref:** DC/24/3501/FUL
Proposal: Conversion of brick agricultural barns to for residential dwelling
Site address: Barn at, Rookery Farm, Framlingham Road, Kettleburgh
Consultation Deadline: 19th November 2024 Public Access [LINK](#)
 - 6.2. **Planning ref:** DC/23/3265/FUL - Appeal Under section 78 Town and Country Planning Act 1990 - reference APP/X3540/W/24/3344009
Site at: Land Adjacent Chequers Public House, Easton Road, Kettleburgh, Suffolk, IP13 7JT
 - 6.3. **East Suffolk Planning Alliance (ESPA)** - recent correspondence
 - 6.4. **Neighbourhood Plan for Kettleburgh** – agree any actions
7. **Defibrillator** – to receive an update and agree any action needed
8. **Speed Awareness Project** - to receive an update and agree any action needed
9. **Parish Council Marquee** – Future secure storage, options and financial implications; consider and agree any actions required
10. **Governance** – to hear reports and agree any action needed
 - 10.1. **Business Plan 2024-26, the Pound** – need for maintenance, grass cutting; consider and agree activities needing to be budgeted for
 - 10.2. **Potential Projects:**
Footpaths, VE Day 80 celebration, Flood Plan, Emergency Planning
 - 10.3. **gov.uk domain** –options, costs, benefits, risks; consider Clerk's proposal
11. **Finance** – to receive reports and as necessary note, review, approve, and agree action:
 - 11.1. Bank Reconciliations, July and September 2024
 - 11.2. Payments made and for authorisation October 2024
 - 11.3. Receipts and Payments Forecast, Budget 2024-2025
12. **Items for future agendas** – to consider and agree any new items
13. **Next Meeting/s** – proposed Ordinary Meetings at 19.00 on Wednesday 6th November and 11th December 2024; proposed dates for 2025

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¹ The session will last no longer than 15 minutes. Members of the public may speak for up to 3 mins and at the discretion of the Chairman raise issues for future consideration. They may not take part in the meeting itself.