



**Agenda for the Ordinary Meeting of Kettleburgh Parish Council
to be held at Kettleburgh Village Hall on Wednesday 18th September 2024 at 19.00**

Members of the Kettleburgh Parish Council are *summoned to attend* for the purpose of transacting the following business. The public and press are invited to attend.

1. **Welcome by the Chairman and apologies for absence**
2. **Declarations of interest and requests for dispensations**
3. **Public Forum**
 - 3.1. To receive Police, District and County Councillors' Reports, for information
 - 3.2. To receive questions and views from members of the public present¹
4. **Minutes** – to consider and if appropriate approve the minutes of the Ordinary Meeting on 10th July and Extraordinary Meeting on 2nd September 2024 as true and correct records, and the Chairman to sign the minutes
5. **Clerk's report** – including updates on projects, actions taken since the last meeting for information, and correspondence received since the last meeting requiring a response
6. **Planning** – to receive updates and agree any action or response needed
 - 6.1. **Planning ref:** DC/23/3265/FUL - Appeal Under section 78 Town and Country Planning Act 1990 - reference APP/X3540/W/24/3344009
Site at: Land Adjacent Chequers Public House, Easton Road, Kettleburgh, Suffolk, IP13 7JT
 - 6.2. **East Suffolk Planning Alliance (ESPA)** –recent correspondence
 - 6.3. **Open Consultation: Proposed reforms to the National Policy Framework and other changes to the Planning system.** NALC survey of proposed changes
7. **Defibrillator** – to receive an update, and agree any action needed
8. **VE-Day-80** - Thursday 8th May 2025 Celebration - to consider and agree any action needed
9. **Speed Awareness Project** - to receive an update, and agree any action needed
10. **Governance** – to hear reports and agree any action needed
 - 10.1. **Business Plan 2024-26, the Pound** – need for maintenance
 - 10.2. **Council vacancies** – need for recruitment
 - 10.3. **gov.uk domain** – Cabinet Office encouraging all Parish Councils to adopt - implications, costs, advantages and drawbacks
11. **Finance** – to receive reports and as necessary note, review, approve, and agree action:
 - 11.1. Bank Reconciliation July and August 2024
 - 11.2. Payments made & for authorisation August/September 2024
 - 11.3. Receipts and Payments Forecast, Budget 2024-2025
 - 11.4. Parish Council Insurance 2024-2025 – action needed
 - 11.5. Parish Council Marquee – urgent secure storage required
 - 11.6. East Suffolk Gun Club – donation of £100.00 – consider, acceptance, cause to benefit
12. **Items for future agendas** – to consider and agree any new items
13. **Next Meeting/s** – proposed Ordinary at 19.00: Weds 18th September; October TBC; 6th November; and 11th December 2024

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¹ The session will last no longer than 15 minutes. Members of the public may speak for up to 3 mins and at the discretion of the Chairman raise issues for future consideration. They may not take part in the meeting itself.