



**Agenda for the Ordinary Meeting of Kettleburgh Parish Council
to be held at Kettleburgh Village Hall on Wednesday 10th July 2024 at 19.00**

Members of the Kettleburgh Parish Council are *summoned to attend* for the purpose of transacting the following business. The public and press are invited to attend.

1. **Welcome by the Chairman and apologies for absence**
2. **Declarations of interest and requests for dispensations**
3. **Public Forum**
 - 3.1. To receive Police, District and County Councillors' Reports, for information
 - 3.2. To receive questions and views from members of the public present¹
4. **Minutes** – to consider and if appropriate approve the minutes of the Ordinary Meeting on 11th May and Extraordinary Meeting on 18th June 2024 as a true and correct record, and the Chairman to sign the minutes
5. **Clerk's report** – including updates on projects, actions taken since the last meeting for information, and correspondence received since the last meeting requiring a response
6. **Planning** – to receive updates on the progress of applications and agree any action needed
 - 6.1. **Town and Country Planning Act 1990 - Appeal Under Section 78**
Planning ref: DC/23/3265/FUL
Appeal by: Hartley
Site at: Land Adjacent Chequers Public House, Easton Road, Kettleburgh, Suffolk, IP13 7JT
All representations must be received by 6 August 2024 and must quote the appeal reference: APP/X3540/W/24/3344009.
 - 6.2. **East Suffolk Planning Alliance (ESPA)** – to note recent newsletter
7. **Defibrillator** – to receive an update, consider and agree options for procurement of new device
8. **D-Day-80 Celebration** - to receive a report and agree any actions following the event
9. **Annual Parish Meeting** - to hear a report and agree any actions
10. **Governance** – to hear a report and agree any actions
 - 10.1. **Business Plan 2024-26**
 - 10.2. **Footpaths** – Concerns raised at the APM
 - 10.3. **gov.uk domain** – Cabinet Office encouraging all Parish Councils to adopt implications, costs, advantages and drawbacks.
11. **Finance** – to note and where necessary review or approve:
 - 11.1. Bank Reconciliation April and May 2024
 - 11.2. Payments made & for authorisation July/August 24
 - 11.3. Receipts and Payments Forecast – Budget 2024-2025
 - 11.4. Parish Council Marquee – recent storm damage
12. **Items for future agendas** – to consider and agree any new items
13. **Next Meeting/s** – Ordinary: Weds 18th September 9th October, 6th November and 11th December 2024, at 19.00

Sonia Frost, Clerk to Kettleburgh Parish Council

Published 5th July 2024

¹ The session will last no longer than 15 minutes. Members of the public may speak for up to 3 mins and at the discretion of the Chairman raise issues for future consideration. They may not take part in the meeting itself.

Please be aware that filming and recording may be taking place during the meeting