



**Agenda for the Ordinary Meeting of Kettleburgh Parish Council
to be held at Kettleburgh Village Hall on Thursday 9th March 2023 at 19.30**

Members of the Kettleburgh Parish Council are *summoned to attend* for the purpose of transacting the following business. The public and press are invited to attend

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Adoption of Local Government Association Model Councillor Code of Conduct 2022**
4. **Declarations of Interest**
5. **Requests for dispensations**
6. **Minutes** – to resolve that the minutes of the Kettleburgh Ordinary Parish Council Meeting on Friday 20th January 2023 are a true and correct record, and sign the minutes
7. **Co-Option of New Councillor** - to consider an application from a resident and co-option to the casual vacancy
8. **Clerk's Report** - including actions taken since the last meeting for information
9. **Public Forum** - to include Police, District and County Councillors' Reports. Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself
10. **Planning** - to hear updates and consider any action required:
 - a) **Development of 16 Houses in The Street Kettleburgh DC/21/0757/FUL**
 - b) **Planning reference:** DC/22/4851/FUL; **Proposal:** Formation of Care Farm with machinery store workshop, teaching, communal spaces, produce hub, access and landscaping; **Address:** Land NW Of Moyses Cottage, Low Street, Kettleburgh, Suffolk, IP13 7JX
To hear any updates, and Council to agree any actions or response
11. **Speed Awareness Initiative** – to hear an update and agree any actions
12. **Forthcoming Coronation of His Majesty King Charles III** – to consider and agree any actions
13. **Procurement of ICT Services** - to consider the council's future needs and options to achieve best value. To agree actions required
14. **Finance** - to discuss and where necessary approve:
 - Current Year 2022-2023**
 - a) **Bank Reconciliation**
 - b) **Payments made and proposed** (ex-payment schedule)
 - c) **Receipts and Payments Forecast –Budget 2022-2023**
 - d) **Asset Register – Updated**
 - e) **Appoint Internal Auditor for Year End Audit 2022-2023**
 - Next year 2023-2024**
 - f) **Business Plan 2023-24** – to agree next year's activities
 - g) **Budget 2023-2024** – to agree funding needed to support next year's activities
15. **Parish Elections May 4th 2023** – to consider: an update from Clerk; voter Photo ID requirements; and agree any actions required
16. **Motion under the Public Bodies (admission to meetings) Act 1960** - to exclude the public and press from discussions regarding personnel where publicity might be prejudicial to the special nature of the business
17. **Next Meeting/s** – next Ordinary Meeting Thursday April 13th 2023 at 19.30

Sonia E Frost

Clerk to Kettleburgh Parish Council Published 5th March 2023

Please be aware that filming and recording of the meeting may be taking place during the meeting

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